

## Catering Assistant (Seasonal)

### Job Description

<b>Reports to:</b>	Deputy Food & Beverage (F&B) Manager
<b>Line management responsibilities:</b>	none
<b>Rate of Pay:</b>	£12.21 per hour for age 21 and over £10.75 per hour for age 18-20 £9.00 per hour for age under 18
<b>Hours of work:</b>	To be agreed with line manager, the usual working week runs from Monday to Sunday inclusive.
<b>Usual place of work:</b>	St Michael's Mount or Beach Hut, Marazion

#### The role

To assist the F&B team in the running of the Island Café or other Pop Up outlets, providing excellent customer service at all times and ensuring sales are maximised.

#### Specific tasks associated with this role:

- Serve customers in a friendly, helpful and efficient manner, promote specials and maximise sales.
- Prepare and present great tasting barista coffee and other hot drinks.
- Be aware of dietary requirements and allergens.
- Make sure the outlets are clean and ready for the first visitors; cleanliness is maintained throughout opening hours and the outlets are properly cleaned and secured at the end of the day.
- Display food and drink as directed and keep displays replenished.
- Assist with stock checks.
- Support new members of staff when requested.

#### Customer Service

- Wear the appropriate uniform and always maintain a smart appearance.
- Be friendly and helpful at all times.
- Be aware of all the activities on the Mount and be able to answer broader questions or know who to direct these questions to.

#### Health & Safety

- Be fully up to date with procedures for food hygiene and allergy awareness.
- Be familiar with emergency and first aid procedures.
- Be vigilant for any hazards and report them.
- Work to standard operating procedures (SOPs).
- Attend any necessary training.

The seasonal Catering Assistants will be expected to:

- Model the behavioural values of St Aubyn Estates at all times: honest, considerate, energetic, responsible, resourceful.
- Undertake any other tasks as reasonably requested by the F&B Supervisors, the Deputy F&B Manager, the F&B Manager or the St Michael's Mount Duty Manager.

All employees who work in the department cover for each other during holidays or periods of sickness. This means you may occasionally be asked to take on tasks outside the normal scope of your job.