Facilities Operative (Seasonal)
Job Description

Reports to:	Castle Steward
Line management responsibilities:	none
Rate of Pay:	£12.21 per hour for age 21 and over
	£10.75 per hour for age 18-20
	£9.00 per hour for age under 18
Hours of work:	To be agreed with manager, the usual working week runs from Sunday to Friday inclusive.
Usual place of work:	St Michael's Mount, Marazion

The role

To carry out thorough cleaning of all visitor and staff facilities to an exemplary standard, complete minor maintenance tasks and assist with waste management and disposal.

Specific tasks associated with this role:

- Proactively carry out cleaning duties according to the daily, weekly and occasional schedules.
- Ensure all cleaning equipment is cleaned, well maintained and stored correctly.
- Monitor levels of stock and order cleaning supplies as necessary through the Castle Steward.
- Undertake additional non-routine cleaning & maintenance tasks.
- Manage waste within agreed procedures including transport to the mainland depot.

Customer Service

- Wear the appropriate uniform and personal protective equipment.
- Be friendly and helpful at all times.
- Be aware of all the activities on the Mount and be able to answer visitor's questions or know who to direct these questions to.

Health & Safety

- Be familiar with emergency and first aid procedures.
- Be vigilant for any hazards and report them.
- Work to standard operating procedures (SOPs) and within COSHH and other risk assessments.
- Attend any necessary training.

The seasonal Facilities Operative will be expected to:

- Model the behavioural values of St Aubyn Estates at all times: honest, considerate, energetic, responsible, resourceful.
- Undertake any other tasks as reasonably requested by the Senior Facilities Operative, the Castle Steward or the St Michael's Mount Duty Manager.

All employees who work in the department cover for each other during holidays or periods of sickness. This means you may occasionally be asked to take on tasks outside the normal scope of your job.